WPC Energy\(^1\) ([www.wpcenergy.org](http://www.wpcenergy.org)) is a leading institution for energy dialogue, founded in 1933. We are registered as a charity and based in Central London. Due to the growth and expansion of our organisation, we are searching for a

**Operations Director**

Under the supervision of the Director General, the Director will be responsible for the organisation of and management of contractors related to WPC Energy events (Congress, Young Professionals Forum and others). You will also be responsible for event technology and data management. You will build fluent and sound relationships with Organising Committees and other key stakeholders, as well as support and develop our Young Professionals Committee and their projects.

**The requirements for this position are the following:**

- A knowledge and understanding of multilateral institutions like WPC Energy.
- Demonstrated senior expertise in organising events at large scale and in dealing with different types of contractors and senior management.
- Results oriented mentality and good skills dealing with different cultures and diplomatic abilities.
- Experience on working in an international environment.
- Availability to travel frequently on an international basis.
- Must be fluent in English although additional languages would be of benefit.

The position will be based in London. WPC Energy operates a hybrid working environment, so applicants do not have to be resident in the UK. The offer of employment will be competitive with international industry standards.

Resumes should be sent in complete confidence to newopd@wpcenergy.org by 14\(^{th}\) June 2024.

London, 23\(^{rd}\) May 2024

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\(^1\) Former World Petroleum Council
WPC Energy is an inclusive workplace and as an equal opportunities’ employer, we are committed to promoting equality of opportunity to all applicants for this role.